# Code of Ethics for BEST-Dialogue – A Summary

#### Why we have a Code of Ethics

At BEST-Dialogue, we are committed to maintaining the highest ethical standards and building a culture of credibility and integrity, respect for others, transparency and creating sustainable impact. All of these core values are fundamental requirements to achieve our goal to help making the business environment in Tanzania more conducive to sustainable private sector growth through an inclusive and effective public-private dialogue.

We recognise our obligations to all those with whom we deal. Their trust and confidence in BEST-Dialogue is essential to our reputation and success, and our joint endeavours. Therefore, we always keep in mind that performance is measured not only by the results achieved, but also how they are achieved. The Code helps us put our values and principles into action in our everyday work and to pave the way to deliver on our aspiration: "Doing business, let's make it easy – and fair".

### Our Employees – Workplace Integrity

BEST-Dialogue aims to create a positive, inclusive and responsible working environment where everyone feels motivated and we help each other to succeed. The relationship with our employees is based on respect, dignity and fairness. We communicate in an honest and open way that encourages a two-way dialogue and teamwork. Our Code includes ethical principles on areas such as recruitment and development, employment conditions, respect and non-harassment, rights to privacy and discrimination.

### Our External Stakeholders – Business Integrity

BEST-Dialogue's strength and success depends on our reputation as a trusted and reliable business partner. We protect our integrity and credibility by showing zero tolerance towards corruption in all its forms and by following ethical principles when it comes to providing grants, selection procedures, transparency in communication, confidential information and rights, nepotism and favouritism and tax affairs.

## Our Commitment to Social Responsibility

We are committed to integrating social, environmental and business ethics concerns in our external projects as well as in our internal business processes. Sustainability is part of who we are and what we do every single day. In our programme, special attention is paid to private sector support, regional and rural outreach, environment and climate change, inclusive public-private dialogue and rights of business people.

#### Responsibilities & Reporting Non-Compliance

Essential for living out our core values and safeguarding our reputation is to put actions behind words. Everyone who works for or acts on behalf of BEST-Dialogue must familiarise themselves with our ethical principles and comply with the Code. In addition, beneficiaries of the BEST-Dialogue Fund are expected to comply with the Code and to promote respect for good governance principles in general.

Employees are obliged to report any suspected or observed violation of the Code or if they are requested to carry out an action that might violate it. All other stakeholders are encouraged to report violations.

#### Further information

All ethical principles are described in more detail in the full version of the Code which is available on www.best-dialogue.org. If you have any questions to the Code, you are welcome to contact us.